



Vacancies:-

1. Job Position – Trainee Process Executive

Job Description –

- Should handle procurement,
- Stock handling,
- Material Management
- Assist Engineer – Production and Materials

Qualification – Bsc Physics / Bachelor or diploma in Electrical / Electronics

Experience – Fresher / Minimum 1 year experience

Location – Nerul, Navi Mumbai

If interested send your updated resume on hr@fykays.com

2. Job Position – Site Technician

Travel - Travel will be involved in terms of technical site study / installation / working with fabrication people, die makers, etc.

1. Technical - Basic Mechanical Engineering understanding
2. Working with hands – Operate drill / Saws / Doing mechanical jobs like Assembly of various components / welding, etc.
3. Ability to learn new things.

Job Description –

- Travel to various sites for installations, technical site study, installations
- Testing of inward materials as per specifications
- Testing of materials before dispatch (including Panels, Meltemp, OxyComp Panel)
- Maintaining stores of electronics items
- Managing bill of materials
- Procuring as per specifications
- Doing purchasing from Local market
- Vendor management
- Developing new vendors

Qualification – ITI/ Diploma in Electrical/ Mechanical/ PLC

Experience – Fresher to 2 year

Location – Nerul

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3. Marketing: - Qualification: Diploma Holder Electrical / Mechanical

Positions 02 -who has worked (or done some work for) in metallurgical industry. Profile is broadly sales – but this is technical system and solution sales. – **one in Ahmedabad based**

and **one Jalna Based.** Possibly 1 – 3 years of experience – but must be field based. Salary 28k + incentive. Must have own 2 wheeler and be willing to spend 5 days a week minimum in the field or travelling to other cities in the state.

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4. Accounts clerk:-Qualification – B Com

Position 01 @ Nerul Navi Mumbai – Salary 18K– One year working experience.

Job Description

1. Knowledge of tally
2. Able to prepare vouchers, prepare cheques, invoices,
3. Data entry of all vouchers and invoices Preparation of GST , TDS returns
4. To keep track Debtors and Creditors Payments.
5. Bank reconciliation and
6. Any and all accounts related works and outdoor work.

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